



Rainbow Club Australia  
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# CLUB CHARTER

**Club Name :** [Club Name]  
**Club Manager Name:** [Manager's Name]  
**Club Treasurer Name:** [Treasurer's Name]  
**Club Scheduler Name:** [Scheduler's Names]  
**Date:** [Date]  
**Prepared by:** [Preparer's Name]

## Introduction

Under this charter, Rainbow Club Australia licences the Management Committee of Rainbow Club (**insert suburb name**) to use the name Rainbow Club and any other associated intellectual property rights belonging to Rainbow Club Australia.

It further licences the Management Committee to operate a club in accordance with the objectives outlined in the constitution of Rainbow Club Australia (see appendix 1)

## Management Committee

This licence is given on condition that

1. Unless otherwise approved by the General Manager of Rainbow Club Australia, the Committee of Rainbow Club (**insert name**) consists of at least three separate individuals each of whom has agreed to hold the following separate positions
  - (a) Club Manager
  - (b) Club Treasurer
  - (c) Club Scheduler
2. The committee members are appointees of Rainbow Club Australia and may, or may not, be parents of children currently members of the Club. Unless otherwise approved by the General Manager of Rainbow Club Australia, each committee member may hold a position on the committee for a period that does not exceed three consecutive years.
3. The Committee uses systems prescribed by the Board of Rainbow Club Australia from time to time (see appendix 2) RCAMS, Commonwealth Banklink, Employment of Instructors, Swim training
4. The Committee meets at least quarterly to ensure that the club is operating in accordance with the procedures set out by Rainbow Club Australia from time to time (see Club Manual which is updated regularly).
5. The Committee promotes and upholds the brand and reputation of Rainbow Club at all times

## FUNDING AND FINANCE

6. The Committee endeavours to engage the local community in (insert name) suburb or local authority area to support the operations of the club either through the provision of funds or other in kind support (such as pool access, volunteers etc)
7. Funds raised by the Committee or other members of the Club shall be applied solely towards achieving the objects of the Club (appendix1), including remuneration of any employees sanctioned by Rainbow Club Australia
8. The Club shall maintain a bank account which is authorised by the Board of Rainbow Club Australia
9. All funds raised shall be lodged to the Club Bank Account in full without deduction for any expenses. Receipts shall be issued for all cash received.
10. All expenses shall be paid from the Club Bank Account and duly authorised by two separate people. Accounts are subject to random review by Rainbow Club Australia Auditors.

## LIABILITY

11. The Committee will not obligate the (insert name) Club or Rainbow Club Australia to any unauthorised financial liabilities.
12. Rainbow Club Australia recognises that all Club Managers are volunteers and will keep in force directors and officers liability insurance to protect Club managers against any personal liability, provided they are operating in accordance with the conditions of this charter

## TERMINATION OF APPOINTMENT

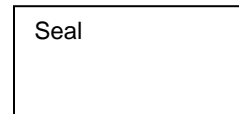
13. The Rainbow Club Australia Board may, at its discretion, make and terminate appointments to the Management Committee of Rainbow Club (insert name)
14. Where a Committee Member's tenure is terminated by Rainbow Club Australia, the member has the right to appeal by lodging a notice of that intention with the General Manager of Rainbow Club Australia.

15. On receipt of such a notice, the General Manager will convene a meeting of the Compliance Committee of Rainbow Club Australia Board to be held within 21 days from receipt of the notice
16. At this meeting the member will be given the opportunity to state their case in person or in writing or both.
17. The decision of the Compliance Committee of Rainbow Club Australia will be conveyed within 7 days from the date of meeting.
18. The complainant may appeal the decision of the Compliance Committee of Rainbow Club Australia to an independent tribunal to be set up for this purpose. The members of this tribunal shall consist of not more than 3 people and shall include a person independent of any Rainbow Club Australia activity and a person independent of the Rainbow Club to which the complainant belongs

## WINDING UP OF A CLUB

19. All assets remain the property of Rainbow Club Australia. In the event of Rainbow Club <insert name> ceasing to operate, all assets will be transferred to the direct ownership of Rainbow Club Australia.

## SEAL OF RAINBOW CLUB AUSTRALIA



SIGNED .....  
General Manager, Rainbow Club Australia

SIGNED .....  
Club Manager, Rainbow Club (Insert Name)

DATE .....

**Note: This charter to be signed / reissued with the change of Club Manager**

**OBJECTIVES ACCORDING TO THE CONSTITUTION OF RAINBOW CLUB AUSTRALIA (March, 2014)**

- (a) to provide children with special needs the opportunity and confidence to explore and extend their abilities through learning to swim and recreational activities so there is no restriction on their achievements in life;
- (b) to provide children with special needs, their families and care givers with support and an opportunity for social contact;
- (c) to raise funds for the purpose of providing money, property or benefits in pursuit of the objects of the Association and to provide facilities within a sporting arena for children with special needs;
- (b) to provide a forum for Rainbow Clubs to discuss the development, promotion, resources and activities of the Rainbow Clubs;
- (c) to seek the views of and consult with children with special needs on their needs and other issues that affect them;
- (f) to encourage children with special needs to take control of their lives and become active participants in society by the provision and organisation of resources and information;
- (g) to encourage service-minded people to form non-profit community based clubs whose objects are committed to the provisions of swimming lessons and recreational activities for children with special needs and their families;
- (h) to assist the integration of children with special needs into the community.

## **RAINBOW CLUB AUSTRALIA PROCEDURES AND SYSTEMS**

(in place at time of signing of this charter)

- (a) Rainbow Club Australia Management System (manages the application process for new members and records the contact details of all members and instructors)
- (b) Commonwealth Bank – Netbank
- (c) Instructors – must be qualified swimming instructors with a qualification in access and inclusion for people with a disability (to be phased in) and must have an NSW Working with Children Check Number that is verified by Rainbow Club Australia
- (d) *TBA Rainbow Club Swimming Program – one on one lessons, two on one lessons, squads, training for Ocean Swim.*